

29 September 1958

MEMORANDUM FOR: Deputy Director/Support

SUBJECT : Meeting of the President's Board on  
2 October 1958

The Director has indicated that he would like to have the following additional material for his notebook for the meeting with the President's Board. I would appreciate it if I could have this material by c.o.b. on 30 September in an original and two copies, double spaced.

*Comptroller* — 1. A one-page summary of what we are asking for for fiscal year 1960 as compared with fiscal year 1959 and 1958.

*Logistics* — 2. A status report on the building, showing the problem of the increased costs as indicated in the bids on the foundation and raising the question as to whether we should go to Congress for additional funds.

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log help.*

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S/

Lyman B. Kirkpatrick  
Inspector General

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TAB  
A

BUDGET SUMMARY  
FOR  
FISCAL YEARS 1958, 1959 AND 1960

25X9A2

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TAB  
B )

BUILDING STATUS

REPORT

30 September 1958

STATUS OF NEW HEADQUARTERS BUILDING

1. Overall Approach to the Project

In the interest of saving time it was determined that the work would be undertaken in sections so that progress could be made while complete plans and specifications were being prepared. Accordingly, site preparation was undertaken first.

2. Site Work Completed. The work of clearing and grubbing of the site was completed in March 1958.

3. Site Work Under Way. The grading of roads and parking areas, gravel surfacing of some of the roads and parking areas, and installation of drainage structures will be completed during October 1958.

4. Building Construction Schedule.

a. Excavation and Foundations. Bids have been received for this work and the contract should be awarded in time to permit work to start by 15 October 1958. The low bid amounted to \$2,292,000 as compared with the estimated cost of \$1,862,000 for this work. This difference is largely accounted for by the following facts:

(1) The necessity to require completion of the work by phases to meet the schedule for the next contractor led to inclusion of a liquidated damage clause. This, plus the fact that the work extends over the winter months accounts for possibly \$250,000 of the difference.

(2) The existing labor market is such that contractors felt that they might be required to pay some travel time to get sufficient and desirable labor. This consideration accounts for approximately \$100,000 of the increase.

(3) There has been a continued upward trend in construction costs.

b. Superstructure.

(1) Working Drawings. Plans and specifications are scheduled for submission by the A-E on 4 October 1958. Allowing for review by the Agency and PIB and revisions by the A-E it will be possible to advertise the work by about 18 December 1958 and award a contract for the superstructure early in February 1959.

(2) Construction. Actual work on the superstructure is expected to start during March 1959 and be completed early in 1961.

(3) Funds. Cost estimates indicate that available funds may be short by as much as \$2,000,000. However, in order to insure an award of a contract within appropriated funds, several alternate bids will be required by the bidding documents.

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b. Space

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